

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING TUESDAY, April 9, 2013

PRESENT: Len Giambra, Bobbie Ziegra, Brenda Holmwood, Jackie Hemond, Michelle Guertin (arrived 6:30 PM)

ABSENT: Maryann Casciano

GUESTS: None

ADDITIONS TO AGENDA: None

PUBLIC COMMENTS: NA

CALL TO ORDER: 6:17 PM by Len

GENERAL PROCEEDINGS

- **Minutes of 3/12/2013 meeting** were reviewed and approved as amended. Motion was made by Brenda and seconded by Sharon. M/C 4-0.
- **Financial report of 4/9/2013** was presented by Michelle and accepted. Motion was made by Bobbie and seconded by Brenda. M/C 5:0.
- **Correspondence:** None
- **Librarian's report** was provided by Jackie. Circulation statistics are down especially for the category, children's books. According to the librarian this trend is mainly due to a small staff and low library hours. Fewer children's programs are possible and less attention to circulation materials. Youngsters are less attracted to the library. Computer usage data continues to be surveyed for one week every month. Jackie plans to talk to Kevin about the possibility of a Bozrah (non-voting) liaison to the library board.

Len and Sharon will attend an event to honor Alice Fitzpatrick on her retirement as President of the Community Foundation of Eastern Connecticut on 4/18/2013 at Mystic Noank Library. Salem Library was one of a number of recipients of The Community Foundation's "Love Our Libraries" grant.

- The **Friends of the Library report** was deferred to next month.

OLD BUSINESS

- The proposed 2013-2014 library budget was discussed. Jackie sent a budget message to Salem residents outlining her request for a part-time manager of children's services to be added to the personnel budget. The public hearing to discuss the 2013-2014 town budget is set for 4/10/2013.
- Jackie has received no update on the request for a Girl Scout sleepover at the library.
- Plans for library survey in September were discussed. The public should be asked what it wants from Salem Library, e.g., times and days for service, what types of services and materials are needed, what the library can do better. Different ways to get the word out about the survey were suggested including contacting the Salem PTO.

NEW BUSINESS: None

OPEN DISCUSSION: Bobbie will work with Sharon to update a book with new Mission Statement and job descriptions.

Motion to adjourn at 7:16 PM made by Brenda and seconded by Bobbie.
M/C 5:0.

Respectfully submitted,

Sharon Sanders
Recording Secretary

NEXT MEETING: MAY 14, 2013 @ 6:15 PM